

Tree Of Life Of Woman

Terms and Conditions

21 January 2021

Payment

Payment is made on receipt of invoice, after each session, or paid in advance for a set number of sessions. Card payments can be made via Paypal direct from invoice. Bank Deposit payments are also accepted - details on invoice.

The counsellor will endeavour to give you as much advance notice as possible in terms of Counsellor holidays or of any other need to cancel a future appointment.

Cancellation and missed session policy

If you are unable to attend your appointment please let us know as soon as possible. The required notice for cancellation is 48 hours. Where there is less notice, or if you fail to attend your appointment, the full fee will be charged. We hope clients appreciate that it is rarely possible to fill these appointments at short notice and therefore why we charge for the counsellor's allocated time.

Confidentiality

Confidentiality is an important element of counselling and the counselling relationship. The counselling process includes and invitation to the client to be as open and honest as possible and it is vital therefore that the client can know that what is discussed in counselling, where possible , will remain confidential. All information will remain confidential unless both the client and counsellor agree to discuss something with a third party. The only circumstance where confidentiality might be broken would be if there was a serious risk to the client's life or if another person's life was at risk; alternatively, in the rare instance where the counsellor was liable to civil or criminal court proceedings if they did not disclose client information. If at all possible this would be discussed at length with the client beforehand.

Handling of personal information

Tree Of Life Of Woman keeps all records secure. No information will be disclosed without the client's written permission, except under certain rare legal circumstances (e.g. Child Protection).

Tree Of Life Of Woman - Catherine Evans follows the AASW Code of Ethics which can be accessed here : <https://www.aasw.asn.au/document/item/1201>

Catherine Evans is also insured with International Institute of Complementary Therapists and abides by the IICT Code Of Ethics as well - these can be assessed here: <https://myiict.com/code-of-ethics/>

Catherine is for professional liability and maintains regular supervision.

Disclaimer

The content of the Tree Of Life Of Woman website is intended for information purposes only. Whilst utmost care has been taken in the writing the information presented on the website we cannot guarantee its usefulness or accuracy. We trust that you as a customer/client of Tree Of Life Of

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Woman or person accessing www.treeoflifeofwoman.com.au website that you understand the importance of making your own decisions about your life. Tree Of Life Of Woman therefore, does not accept responsibility for any decisions made and accept no liability for any loss or damage based on the information found on this website. Anyone using information offered on this website does so at their own risk and will be considered to have taken full liability and responsibility for any damage or injury arising from its use.

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